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## SCHOOL INFORMATION

*To ensure your experience with Tree Adventures is as effortless and enjoyable as possible we've created this helpful information pack outlining everything you need to be aware of before your visit.*

### WHAT IS TREE ADVENTURES?

Tree Adventures is a high-wire adventure course set among the treetops. With 110 activities spread over 10 courses of varying height and difficulty, students of all ages and abilities can enjoy a fun, safe and rewarding experience. Starting off at just 2 meters and working right up to 15 meters above the forest floor, the activities increase in difficulty; getting wobblier, longer and more challenging as you progress. Each course has a series of fun and challenging activities that wind their way through the treetops, ending with an exhilarating flying fox ride to bring you swiftly back down to earth.

### TREE ADVENTURES SAFETY SYSTEM

Tree Adventures uses the ultra safe Clic-it system. This revolutionary smart belay system safeguards against accidental disconnection from the safety lines at all times. Once you are attached at the start of a course you can't disconnect until you are back on the ground at the other end. The Clic-it system guarantees your complete safety, so you can make the most of your time in the treetops.



# SCHOOL BOOKING OPTIONS

Schools have the option of booking either a **half day** of up to 3 hours, or a **full day** of up to 5 hours at Tree Adventures. Both options include equipment fitting, safety briefing, climbing and any food or rest breaks. Students will have a selection of courses available depending on their heights, ages and any applicable visit objectives. For multiple bookings the group price is based on the total number for all bookings.

Please consider preparation time when choosing your booking option. We do not recommend the half day option for groups of over 50. See **RUN OF ACTIVITIES** for more details.

<b>SCHOOL PRICING</b>		
<b>GROUP SIZE</b>	<b>HALF DAY (UP TO 3HRS)</b>	<b>FULL DAY (UP TO 5HRS)</b>
1 to 9	\$31.50	\$33.50
10 to 19	\$29.50	\$31.50
20 to 39	\$28.00	\$30.50
40 to 59	\$26.50	\$29.50
60+	\$25.00	\$28.00

*\* Only schools registered in NZ are eligible for these prices. All prices listed are per person and include GST.*

**PLEASE NOTE:** Participating teachers will receive free entry and any parents or guardians who wish to climb, will receive half price entry. All adults wishing to climb must also be booked in so we are aware of the total number of climbers there will be on the day. Please advise us ahead of time if you wish to have parents pay for themselves, otherwise they will be included in the total invoice.

## MINIMUM HEIGHT REQUIREMENTS

Students may complete as many courses as they can within their allotted visit time frame, however the courses available to them depends on their height.

The minimum height requirements are as follows:

Students up to **1.1m** – access to course 1 only

Students up to **1.2m** – access up to course 4

Students up to **1.3m** – access up to course 6

Students up to **1.4m** – access up to course 8

Students **1.5m & over** – access to all 10 courses

## SUPERVISION REQUIREMENTS

Our staff are always on hand to provide general supervision and assistance, however active supervision is required at all times and must be provided by the school. Our required supervision ratios are as follows:

Students **5 & 6** years old – **1 participating adult** for every **2 children**.

Students **7 to 11** years old – **1 adult** (participation may be required) for every **6 children**.

Students **12 to 15** years old – **1 adult** (participation not required) for every **8 children**.

Students **16 to 17** years old – **1 adult** (participation not required) for every **15 children**.

Students **18** years old & over – direct supervision not required.

\* **Please note** – students with disabilities and special needs require 1 on 1 assistance from a caregiver provided by the school whilst undertaking the activities.

To ensure supervision is comprehensive we require adults to supervise from the ground as well as from the activities themselves. It is important that all teachers, parents and guardians providing supervision on the day are aware that they may not be able to climb.

## **SAFETY EQUIPMENT & WEIGHT RESTRICTION**

All participants are required to be fitted with a climbing harness and helmet. Tree Adventures has a maximum weight limit of 130kg. All participants over 100kg are required to be weighed to ensure safety, and may be required to be fitted with additional safety equipment. Course access for all participants, regardless of weight, is reliant on being able to safely fit the required safety equipment.

## **HOW TO PLAN FOR YOUR VISIT TO TREE ADVENTURES**

### **WEATHER**

Tree Adventures is open rain or shine. Students should dress appropriately for the expected weather conditions (a light waterproof jacket is highly recommended when rain is forecast). In the event of potentially unsafe weather conditions ie. extreme rain, wind or lightning, we will contact you to discuss your booking options.

### **CLOTHING**

Students should wear clothing suited to exercise in an outdoor environment, including closed toe shoes, which they don't mind getting a little grubby! **No jandals, sandals or slip off shoes are allowed.** Midriiffs should not be bared, and long hair needs to be tied low so that a helmet will fit properly. A helmet must also be able to be fitted over any religious headwear.

### **REFRESHMENT**

Due to the physical nature of the activities it is essential students bring plenty of food and water along for the day. Tree Adventures has bottled water and a selection of Whittakers chocolate slabs available for purchase on site.

### **GROUP MANAGEMENT**

Large groups will need to be split into smaller ones to help us process them as quickly as possible. They should be organised as follows, and distribute both children and adults evenly:

- 40 to 55 participants – 5 groups
- 56 to 75 participants – 7 groups
- 76 to 99 participants – 9 groups
- 100 plus participants – 11 groups

Participants are not required to stay in these groups when the safety briefing has been completed. Please be aware that trying to organise groups in a different manner will likely result in a longer processing time. Also, please plan your visit to allow ample climb time (minimum of 1.5 hours on activities plus processing time) for all participants.

# RUN OF ACTIVITIES

Here is a brief outline of what to expect on the day:

## WELCOME AND CHECK-IN

Upon arrival you will be greeted by our staff and asked to provide us with your groups completed disclaimer form(s). If you have not completed these prior to your arrival, you will be asked to complete the relevant disclaimer form(s) on behalf of all students under 16 years of age. All participants over 16 years are required to complete an individual disclaimer form.

**IMPORTANT: For large groups please bring a printed list of the names of participants under 16 to attach with the paperwork to save time writing them out. Participants under 16 MUST be signed for by a supervisor aged 18 years or over present at the park.**

## EQUIPMENT FITTING

All participants will be fitted with a harness and helmet by our staff. Once this is completed they will be asked to read our park safety rules.

## SAFETY BRIEFING

Our staff will lead the participants and supervisors through our safety briefing, explaining safety rules, and demonstrating proper use of equipment on a small practice course. All participants are then required to complete the practice course themselves to demonstrate understanding of the rules and use of safety equipment. Only those who competently complete this practice course will be allowed to advance onto the higher courses.

## PROCESSING TIME

Tree Adventures endeavours to have climbers in the trees as quickly as possible but must maintain proper procedures to ensure safety. You will need to take into account time for check-in, equipment fitting, safety briefing and participant practice course completion when considering the total time you wish to spend at Tree Adventures. This time will vary from group to group based on the number of participants, age and other factors such as confidence and ability. Large groups of 40 or more will be split into smaller groups to make equipment fitting and safety briefings more manageable.

The following times are approximate and given as a rough guide for how long it will take from checking in to all participants completing a practice course. Please enquire directly for an estimate for your group.

GROUP SIZE	TIME TO ALLOW
10	Approx 30 min
20	Approx 45 min
30	Approx 1 hour
40	Approx 1.25 hours
60	Approx 1.5 hours

## CLIMB

The length of your climb will depend on the amount of time you have allowed at the adventure park, less the equipment fitting/safety briefing times noted above.

## BREAKS

You are welcome to schedule breaks during your visit. At the end of each course the students arrive back on the ground via a flying fox, so it is not disruptive to their course progression to

take a small break. For large groups we recommend allowing students to take breaks as needed, rather than stopping as a group, as this will give them more climbing time.

## COURSE COMPLETION AND EQUIPMENT RETURN

To ensure you are able to leave on time, participants will be able to start their last course approximately 30 minutes prior to your departure. Upon their course completion they will be asked to return their safety equipment to the equipment fitting area. Our staff will be on hand should they require assistance.

## HOW TO FIND US



**Address:**  
Eastern Boundary Rd  
Woodhill Forest  
Auckland

Tree Adventures is located in the Woodhill Forest only 35 mins drive from Auckland city or a 10 minute drive from Helensville. Please double check your directions as GPS' are not always reliable.

**From Auckland City** – At the end of the Northwestern motorway continue north on State Highway 16 heading towards Helensville. Once you have passed through Kumeu and 5 mins after Waimauku, turn left when you see the Woodhill Forest entrance – Restall Road. Turn right into Boundary Road and continue past the Mountain Bike Park to find Tree Adventures.

**From Helensville** – Continue south on Stage Highway 16 towards Kumeu. You will pass the large glass houses and shortly after Woodhill School get ready to turn right into the Woodhill Forest entrance - Restall Road. Turn right into Boundary Road and continue past the Mountain Bike Park to find Tree Adventures.

## TERMS AND CONDITIONS

Please read the following terms and conditions carefully.

### BOOKING AND DEPOSIT

A deposit of \$5 per student is required to secure a booking with Tree Adventures. Once we have received a provisional booking from you, a deposit invoice will be emailed and payment is required at least two weeks prior to your visit date to confirm and guarantee your booking. If a purchase order is required by your accounts department, it is important to provide us with this information before your deposit invoice is sent.

### CHANGE IN GROUP SIZE

At least 48 hours notice is required when you have a decrease in group size of 4 or more for bookings of fewer than 30, or 15% for groups of 30 or more. We require this notice period as

your final numbers will affect other groups start times on the day of your booking. Please be aware that a change in group size may affect the price based on the size of the group. Any additions to bookings should be advised as soon as possible, and are subject to availability.

We understand there can be unforeseen absences on the day of your booking and therefore we will only charge for climbers not present if your group decreases by 15% or more. It is important that you keep in touch with us if you are unsure of your final group numbers to avoid any additional charges. Should you fail to notify us of a decrease within this time frame, a non-arrival fee of \$10 per person will be charged.

## **RESCHEDULING, CANCELLATION AND POOR WEATHER**

A booking may be rescheduled up to 48 hours prior to your visit, provided that the new date of the reservation is available and within 6 weeks of the original booking. A booking may be cancelled up to 5 days prior to your visit. If at least five days notice is given, your deposit will be refunded in full.

Tree Adventures is an all weather outdoor activity. However, if you have a concern with the forecast, please contact us at least 48 hours prior to your booking to discuss your options. If 48 hours notice is not given and your reason for cancellation is due to unfavourable weather conditions and Tree Adventures deems that the weather conditions are safe to allow climbing, your deposit of \$5 per person will not be refunded. Please note, Tree Adventures will take your group's demographic into consideration when short notice (less than 48 hours) is given due to unfavourable weather conditions.

In the circumstances that Tree Adventures deems that the weather conditions (forecast or present on the day of your visit) make it unsafe to allow climbing, we will contact you as soon as possible to discuss your options regarding either rescheduling or cancellation. In the event of cancellation by Tree Adventures due to unsafe weather conditions, your full deposit will be refunded.

## **SOCIAL MEDIA**

Tree Adventures currently has Facebook, Instagram, Flickr and Twitter pages on which we post updates and photos about recent group visits. If you would prefer your students are not photographed by our staff for social media purposes, please let us know. We love receiving pictures from our groups so if you want to share any with us, please email them to [contact@treeadventures.co.nz](mailto:contact@treeadventures.co.nz).

If you have any further questions, please do not hesitate to get in touch with us.  
Thank you,

## **TREE ADVENTURES MANAGEMENT**

